

University assistant predoctoral

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At the University of Vienna more than 10,000 personalities work together towards answering the big questions of the future. Around 7,500 of them do research and teaching, around 2,900 work in administration and organisation. We are looking for a/an

45 Faculty of Philological and Cultural Studies

Job vacancy starting: 11/01/2024 | Working hours: 30,00 | Classification CBA: §48 VwGr. B1 Grundstufe (praedoc)

Limited contract until: 10/31/2027

Job ID: **2465**

Among the many good reasons to want to research and teach at the University of Vienna, there is one in particular, which has convinced around 7,500 academic staff members so far. They see themselves as personalities who need space for their continuous striving and curiosity in order to be able to be More than 7,500 academics at the University of Vienna thrive on continuous exploration and curiosity and help us better understand our world. Does this sound like you? Then join our accomplished team!

Your field of Activity:

The Chinese Studies Section of the Department of East Asian Studies at the University of Vienna invites applications for a Pre-Doc University Assistant position of the duration of 3 years.

At the Department of East Asian Studies, we pride ourselves on offering a dynamic environment with supportive colleagues and opportunities to engage in ongoing research projects. Our Chinese Studies team currently comprises nine academic staff, three administrative personnel, and fourteen project associates. Our teaching and research activities focus primarily on contemporary Sinophone cultures and societies, with an emphasis on social transformations, state-society relations, and visual and performance cultures. We place a high value on fostering a collegial and harmonious working environment and actively encourage social and professional interaction within our team. For an insight into our team and areas of focus, please visit: <https://sinologie.univie.ac.at/>

The **employment duration is 3 years**. Initially limited to 1.5 years, the employment relationship is automatically extended to 3 years if the employer does not terminate it within the first 12 months by submitting a non-extension declaration.

Your future tasks:

You will actively contribute to research, teaching, and administration by

- Working on and completing a doctoral dissertation on a topic related to the modern and contemporary cultures of the Chinese-speaking region (i.e., 20th and/or 21st century China, Taiwan, Hong Kong, and/or other Sinophone areas) in one or more of the following disciplines: theatre and performance studies; film studies; art history and visual cultures; literary, cultural, and media studies. Projects with a comparative, transnational, and/or transcultural focus are also welcome.
- Finalizing a dissertation agreement within 12-18 months
- Producing academic publications and delivering lectures
- Participating in and independently teaching courses in accordance with the provisions of the collective agreement
- Undertaking administrative tasks related to research and teaching
- Organizing working meetings, symposia, and conferences
- Supervising students
- Assisting the administration and management of the department, as well as its teaching and research endeavours

Your Profile:

Required qualifications (essential criteria):

- Completed Master's degree in Chinese Studies or another cultural studies subject with a thesis on China and/or another Chinese-speaking region.
- Demonstrated knowledge of cultural theories and methods in Chinese Studies
- Demonstrated knowledge of Chinese history, culture, and society
- Proposed research on a topic in line with the research agendas of the department or the focus areas of the faculty
- Excellent English communication skills (written and oral, equivalent to C1 level)
- Advanced level of written and spoken Chinese
- Organizational and teamwork skills
- IT skills

Additional qualifications (desirable but non-essential criteria):

- Experience of living, studying, or working in China, Taiwan, Hong Kong, and/or another Chinese-speaking region
- Research experience related to China, Taiwan, Hong Kong, and/or another Chinese-speaking region
- Good knowledge of German
- Familiarity with university processes and structures
- Basic teaching experience
- Experience in academic publishing

- Experience in event organization
- Experience with managing websites and databases
- Web design skills (e.g., Typo 3)

What we offer:

Work-life balance: Our employees enjoy flexible working hours and can partially work remotely.

Inspiring working atmosphere: You are a part of an international academic team in a healthy and fair working environment.

Good public transport connections: Your workplace is easily accessible by public transport.

Internal further training & Coaching: Opportunity to deepen your skills on an ongoing basis. There are over 600 courses to choose from – free of charge.

Fair salary: The basic salary of EUR 3578,80 (on a full-time basis) increases if we can credit professional experience.

Equal opportunities for everyone: We look forward to diverse personalities in the team!

How to Apply:

The application package should include the following:

- Cover letter (letter of motivation)
- Research proposal for the planned doctoral project (in English, with bibliography)
- Academic Curriculum Vitae
- Copies of degree transcripts and certificates
- Two-page summary of the Master's thesis (in English, ca. 1,000 words)
- Names and contact details of two potential referees

- Copies of language certificates or other proof of advanced language proficiency in English and Chinese (if available)
- List of publications (if available)
- Copies of selected publications (if available)
- Evidence of teaching experience (if available)
- Via our job portal/ Apply now - button

If you have any content questions, please contact:

Rossella Ferrari

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We look forward to new personalities in our team!

The University of Vienna has an anti-discriminatory employment policy and attaches great importance to equal opportunities, the advancement of women and diversity. We lay special emphasis on increasing the number of women in senior and in academic positions among the academic and general university staff and therefore expressly encourage qualified women to apply. Given equal qualifications, preference will be given to female candidates.

University of Vienna. Space for personalities. Since 1365.

Data protection

Application deadline: 06/30/2024